

### **Applicant – Salaried person**

1. ITR , Computation & Form 16 for Last 3 Years
2. Salary slips for last 3 months
3. Appointment letter and Latest increment letter
4. Xerox of Educational Qualification
5. Loan sanction letter/ repayment schedule for all existing loans (If applicable)
6. Salary a/c statements last 12 Months
7. PAN Card, Aadhaar Card
8. Company ID proof
9. Residential Address proof- Telephone Bill /Light bill /Passport /Aadhaar Card /Driving Lic.

### **Co-applicant**

1. ITR and computation for Last 3 Years
2. PAN Card
3. Residential Address proof- Telephone Bill /Light bill /Passport /Adhar Card /Driving Lic.
4. Bank statement from last 12 Months
5. Loan sanction letter if any

### **Property for Mortgage**

Agreement /Sale deed, latest 7/12 or CTS, Approved plan, Construction permission Completion certificate., Municipal tax Rect., Old search report if any available, Old Chain documents, 6D (PHERFAR) ETC.

**Note: if property is mortgaged with bank then list of documents held with bank & Foreclosure letter**